

**2020-2021 Work Plan of the UAA Board of Trustees (DRAFT-Last Update 10/20/20)**

As stated in the bylaws and our governing policies, the work of the Board is to establish, maintain, and communicate governing policies and strategic priorities that are forward-looking, congregation-wide, and reflective of the values and mission of the Congregation.

In addition, the Board is charged with ensuring the integrity of operations through ongoing monitoring. On an annual basis, the Board will develop a work plan. The following is the work plan for the 2020-2021 cycle.

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**1. Support the continuation of Purpose-Vision 20/50 activities**

Choose co-chairs for the Action Planning Workgroup  
Actively participate, remain apprised of the progress, and advocate for Vision 20/50  
Review and act upon the recommendations from the Summer Vision 20/50 workgroup

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**2. Provide Leadership in Fostering Beloved Community With a Focus on:**

- A. Develop covenant for ourselves, and with the Senior Minister, and revisit during the year (2 X Nov, Feb?)
- B. Model and nurture healthy communication and collaboration between our congregation's governance leaders and its operational leaders.
  - a. Participate in leadership meetings once a month with the LOV, SMT, and Senior Minister, these are in some cases listening (healthy communications), and sometimes action oriented (collaboration).
  - b. The VP and president are in communication at least monthly with the Senior Minister regarding issues, challenges, and strategies moving forward.
- C. Nurture an ongoing, mutually supportive relationship with our new senior minister.
- D. The Board will support LOV and potentially our Intern as they engage our Congregation in skills development regarding conflict management.

**3. Schedule and conduct special meeting re: BDS petition from UUJME**

- A. The Board will get an external moderator to facilitate the meeting
- B. The Board will form a small working group to develop this meeting.

**4. Honor our Shared Leadership through governance formulation and updates**

- A. **Congregational Resolutions:** Finalize the process for bringing resolutions before the Congregation and approve as a governing policy. In the January 2021 Congregational

Meeting, brief the congregation on the Congregational Resolution Policy, and any proposed bylaw changes. The intention of the board is to adopt the resolution in early 2021. If any bylaw changes are needed, work towards having a vote in June 2021.

- B. **Virtual operations:** Explore with the GAT any by-law changes needed to accommodate virtual congregational meetings, with the goal of presenting by-law changes in June 2021.
- C. **Congregational forum on Governance:** Working in collaboration with the Governance Advisory Team (GAT), conduct at least two Q&A/ forums on our governance process (bylaws, governing policies) prior to June 2021.
- D. **Board of Trustees governing policies:** As appropriate, review and update to increase effectiveness of internal Board processes. Review for any changes needed based upon virtual Board meetings. Incorporate policy on how the Board makes decisions.

#### **5. Communicate and engage with the Congregation**

- A. Assign communications board coordinator to coordinate following items (suggest VP)
- B. GAT-led forum(s) on Policy Governance
- C. Monthly updates electronically of Board proceedings
- D. Board of Trustees listening/sharing sessions 2X this year (Nov-Feb?)
- E. Publicize that BoT meetings are open

#### **6. Address Policy issues**

- A. Explore socially responsible investing through the UUA Common Fund

#### **7. Engage in ongoing collaborative check-in/monitoring sessions with different ministries and programs**

Board will receive briefings by the Senior Minister on the Senior Minister's direct reports (Director of SGD, Director of Operations, XXXX) . The Senior Minister and Board President may schedule other program areas for briefings, as appropriate.

Monitoring of various lay-led groups may also be included and incorporate written reports or face to face briefings.